CASA of Freestone & Limestone Counties
Court Appointed Special Advocate Volunteer Application

P.O.B. 767, Mexia, TX 76667
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General Information

Date

Last Name First Middle

Address Apt. No.

City State Zip Code

How long have you lived at this address? If less than seven (7) years, please list your last address below:

Address Apt. No.

City State Zip Code

Telephone Number - - Mobile Number - -

E mail Address Date of Birth - -

How did you hear about CASA Program?

Demographic Information

Please check the appropriate box.

Marital Status	☐ Single	☐ Married	☐ Widowed
	☐ Divorced	☐ Partner	
Education	☐ High School Diploma	☐ Some College	☐ College Degree
	☐ Post Graduate	☐ PhD/MD	☐ Other

Name of Spouse/Partner: Spouse/Partner Employer:

Children's Names & Ages:

Other Members' of Household Names & Ages

Employment/Volunteer History

Employment Status
☐ Full Time ☐ Part Time ☐ Retired
☐ Student ☐ Homemaker ☐ Unemployed
☐ Self-Employed

Employer/School: Phone Number: Occupation:

Languages Spoken
☐ English ☐ Spanish
☐ Other

Please list your most recent volunteer activities, beginning with the most recent:

Organization	Volunteer Supervisor	Projects/Responsibilities	Date of Participation	Reason for Leaving

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Have you ever been convicted of a crime?
☐ Yes ☐ No

If yes, please list the charges and explanation.

All CASA Program volunteers must have a valid driver's license and current automobile liability insurance. Volunteers must provide the CASA Program office with a copy of the most up-to-date liability insurance and a current driver's license in order to process your application.

Do you have a current valid Texas driver's license? ☐ Yes ☐ No

Do you have valid auto insurance? ☐ Yes ☐ No

Do you have access to a car? ☐ Yes ☐ No

Have you been convicted of DWI/DUI in the last 10 years? ☐ Yes ☐ No

If you have been convicted of a DWI/DUI in the last 10 years, what was the disposition of the case(s)?

Essay Questions

Please answer the following question below. There is no right answer to this question, but provide us with insight into your background and desires for volunteering. You are welcome to answer these questions on a separate piece of paper.

Please write a brief autobiography. Please be sure to include any historical information you feel especially shaped your life. Include information about your childhood, current family, and current lifestyle, such as career, hobbies, interests, etc.

Why do you want to volunteer for CASA Program?

Personal References
Please list three personal references.

♣ Please provide complete mailing addresses or email address where a reference questionnaire can be sent.

♣ References from relatives are not acceptable. Personal letters are not accepted.

♣ Volunteers must have three references submitted prior to completing pre-service training in order to take a case.

Reference #1

Name

Address *Apt. No.*

City *State* *Zip Code*

Company

Telephone Number *Fax Number* *E Mail Address*

Relationship to Volunteer Applicant

Reference #2

Name

Address *Apt. No.*

City *State* *Zip Code*

Company

Telephone Number *Fax Number* *E Mail Address*

Relationship to Volunteer Applicant

Reference #3

Name

Address *Apt. No.*

City *State* *Zip Code*

Company

Telephone Number *Fax Number* *E Mail Address*

Relationship to Volunteer Applicant

Volunteer Acknowledgement Form

I hereby certify that the information submitted in this application is correct and accurate to the best of my knowledge; and I authorize inquiries concerning my suitability as a CASA Program volunteer. I understand that all the information will be held in strict confidence and used only for the purpose of determining my suitability as a volunteer.

As a CASA volunteer, your primary focus is to advocate for the needs of the abused and neglected children who are in the custody of Child Protective Services. Our volunteers collaborate with family members, caseworkers, lawyers, therapists and caregivers (foster parents, relatives, etc.) to provide a recommendation to the judge as to where the children will have a safe and permanent home. As such, volunteers are expected to visit people involved with the child, attend court hearings, prepare court reports and communicate with all involved in the child's life during the legal process. Volunteers with full-time jobs will have to be flexible with their time throughout their one-year commitment. I understand that qualities of a successful CASA Program volunteer include interpersonal skills, compassion, punctuality, and reliability. I further understand that if concerns arise, CASA Program reserves the right to reject an applicant at any time, including after interviews, during the training process or after certification.

I understand that all information provided to and obtained by CASA Program will be held in the strictest of confidence. CASA Program may, however, disclose to other agencies and organizations, which utilize volunteers, the fact that I applied for and/or served with CASA Program as a volunteer. Furthermore, all information obtained by CASA Program will be deemed to be the sole property of the Agency, and shall not be available to me or anyone outside the Agency. I understand and agree that I am not obligated if called upon to perform services of a CASA Program volunteer and that CASA Program is not obligated to assign or actively seek to assign a child to me.

As a CASA Program volunteer I will be willing to: (Please check each box for "Yes")

☐ Commit a minimum of a year to being a CASA volunteer

☐ Participate in CASA's 30+ hour volunteer training program

☐ Participate in 12 hours of continuing education training yearly

☐ Visit in person with the child(ren) to whom I may be assigned at least monthly

☐ Prepare written reports to the court with guidance from CASA staff

☐ Participate and attend court hearings and meetings on my child's case during business hours.

☐ Record and turn in a monthly log of my activities on my case.

The criteria used in the selection of volunteers are designed to ensure that the individual is able to meet the responsibilities of a CASA volunteer.

_____

Name (Please Print)

_____

Signature Date

Verification of Application Information and Release for Background Checks

I do hereby affirm that all of the answers provided on my volunteer application are true. I hereby authorize CASA Program, Inc. to investigate my background and Motor Vehicle Record (MVR) as part of the screening process to determine my fitness/appropriateness as a potential volunteer. I give my permission for my references to be checked which may include past employers, volunteer organizations and personal references. The reference checks may be done by phone or in writing. I understand that not all applicants who apply to be a volunteer are chosen to participate in the program and that CASA Program reserves the right to deny an applicant into the volunteer program for any reason.

I understand that if I refuse to sign this form, or if I fail provide the information needed for CASA Program, Inc. to perform my background check, my application to be a CASA volunteer will be rejected.

I understand that the information requested in this application will be used only for the purpose of determining suitability as a CASA Program volunteer. Further, I understand that after the successful completion of my training, it will be my goal to serve a minimum of one year with CASA Program. If unforeseen circumstances prevent me from fulfilling this goal, I will submit my written resignation to the Program Director with as much advance notice as possible.

_____

Name (Please Print)

_____

Signature Date